



VACANCY

REFERENCE NR	:	VAC02048/22
JOB TITLE	:	Consultant: Infrastructure Contracts Portfolio
JOB LEVEL	:	D1
SALARY	:	R 531 759 – R 797 639
REPORT TO	:	Senior Manager WAN (SAPS)
DIVISION	:	IT Infrastructure Services
DEPT	:	SAPS Network Services
LOCATION	:	SITA Centurion
POSITION STATUS	:	Permanent (Internal & External)

Purpose of the job

To manage, support and process all client service requests end- end including hosting infrastructure provisioning, contract and business portfolio management, quality assurance of supplier invoices, client billing and planning for IT infrastructure growth and expansion. Ensuring that all governance processes are followed correctly to ensure service continuity.

Key Responsibility Areas

1. Supervision of staff.
2. Management and Administration of the Contract and Business Portfolio.
3. User Support.
4. Reporting and Communication.

Qualifications and Experience

Minimum: 3-year National Diploma / Degree in Business Management, Project management/Information Technology/Computer Science OR NQF level 5 with the equivalent credits of a National Qualification. Specialized or management certificate (or equivalent) of competence level 5 is recommended for added advantage. ITIL Foundation Certification or equivalent is recommended for added advantage.

Experience: 5 – 6 years' experience in Financial and / or Procurement Business Principles within the telecoms/ICT industry. Project Management experience may be an added advantage. (NB Line manager's discretion on suitability will always apply)

Technical Competencies Description

Knowledge of: Computer based knowledge and experience WAN and LAN knowledge and experience Change Control Management Asset Management SLA Management Performance Management Financial systems Project registration on ERP systems Proficiency with telecommunications hardware and carrier technologies ITIL Communication.

Interpersonal/behavioural competencies: Attention to Detail, Analytical thinking, Continuous Learning, and Disciplined.

Other Special Requirements

Technical Competencies: Network/Infrastructure Management.

How to apply

To apply please log onto the e-Government Portal: www.eservices.gov.za and follow the following process;

1. Register using your ID and personal information;
2. Use received one-time pin to complete the registration;
3. Log in using your username and password;
4. Click on "Employment & Labour";
5. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs;

Or, if candidate has registered on eservices portal, access www.eservices.gov.za then follow the below steps:

1. Click on "Employment & Labour";
2. Click on "Recruitment Citizen"
3. Login using your username and password
4. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs

For queries/support contact egovsupport@sita.co.za

CV`s sent to the above email addresses will not be considered.

Closing Date: 19 May 2023

Disclaimer

SITA is an Employment Equity employer and this position will be filled based on Employment Equity Plan. Correspondence will be limited to short listed candidates only. Preference will be given to members of designated groups.

- If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.
- Applications received after the closing date will not be considered. Please clearly indicate the reference number of the position you are applying for.
- It is the applicant`s responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).
- Only candidates who meet the requirements should apply.
- SITA reserves a right not to make an appointment.
- Appointment is subject to getting a positive security clearance, the signing of a balance score card contract, verification of the applicants documents (Qualifications), and reference checking.
- Correspondence will be entered to with shortlisted candidates only.
- CV`s from Recruitment Agencies will not be considered.
- CV's sent to incorrect email address will not be considered